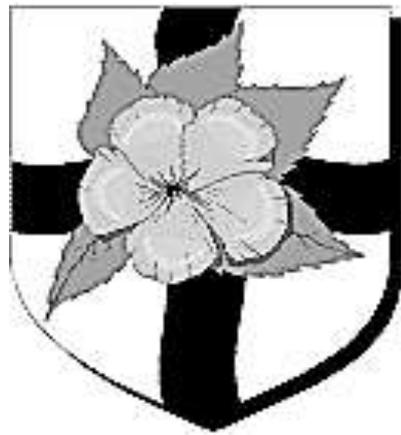


Summerfield School



CHARGING POLICY

October 2014

1. Introduction

- 1.1 The Education Reform Act restricts the activities for which charges can be made and makes provision for the remission of charges, specifically for the provision of board and lodging costs in respect of school visits and journeys.
- 1.2 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of small group or individual music tuition.

2. Voluntary Contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. These costs are calculated on the basis of a contribution being received by each child eligible for the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel the trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays the additional costs in order to support the visit. Parents have the right to know how each trip is funded. The school will provide this information upon request.
- 2.3 Financial support is available to reduce the costs of offsite trips, visitor and special events within school for those children for whom the school receives Pupil Premium funding.
- 2.4 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
 - Visits to museums and galleries
 - Sporting activities which require transport expenses
 - Outdoor visits and activities
 - Visits to the theatre
 - School trips and journeys
 - Musical events
 - 'Special Days' where outside visitors deliver content

3 Residential Visits

- 3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and travel expenses. If parents are experiencing genuine financial difficulty they are invited to write in confidence to the headteacher.

4 Music Tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. If parents are experiencing genuine financial difficulty, they are invited to write in confidence to the headteacher. We give parents information about additional music tuition at the start of each academic year.

5. Swimming

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place and we ask parents for their written permission for their child to take part in swimming lessons.

6. Library Books

- 6.1 Parents will be charged for the cost of replacing lost or damaged library books.

7. Breakages and Damages

- 7.1 Parents may be charged for the cost of repairs or damage to school property as a result of their child's misbehavior.