

Summerfield School

SCHOOL PROSPECTUS

2022



The Best You Can Be - Everyone, Every Day

School Details

Address: Summerfield School
Downley Avenue
Bradwell Common
Milton Keynes
MK13 8PG

Telephone: 01908 662585

Website: www.summerfieldschool.org

Email: office@summerfield school.org

School Day:

Breakfast Club	8.00am - 8.45am
Open Door	8.45am
Registration	8.55am
Lunchtime	12.00 - 1.30pm
Home time	3.15pm



Welcome to our school



WELCOME

We look forward to welcoming you and your child to Summerfield School. We are a thriving community with a reputation as a centre for creative excellence. We know that your son or daughter will have an exciting time here. We provide a stimulating learning environment, the children are happy and confident .

At Summerfield we encourage the children to play an active part in their learning and we are very proud of our broad curriculum which is enriched by many high quality arts and sports activities.

Education is about partnerships. Strong, committed partnerships between our school and our parents play a crucial role in the children's development. By working together, we will give your child the best start possible.

Every child matters and we strive to help them all realise their potential.

We look forward to meeting you soon.

**Ian Fraser
Headteacher**

**Rebecca Daley
Deputy Headteacher**

**Donna Bellhouse
Chair of Governors**

OUR VISION

The Best You Can Be - Everyone, Every Day

OUR VALUES



Resilience -

We never give up and never give in.

We use mistakes as a purposeful tool for learning and persist in problem solving.



Responsibility -

We are responsible for ourselves, each other and our environment.



Respect -

We show respect for everyone. We ask, 'would we like to be spoken to or about in that way?' and remind ourselves 'it's not just what you say, it's how you say it'



Restorative - We work best when part of a community and to do so we need an understanding of how a community works, self-awareness of our responsibilities to that community and shared communications skills.

OUR ETHOS

Our job is to give every child the life chances they deserve, no matter what their starting point. We make every second count. It is our intention to develop the whole child, helping them to grow as both lifelong learners and proactive, responsible citizens.

As a school community, we celebrate diversity and use people's experiences and strengths to motivate and stimulate. We recognise that children and adults perform best when they are **nurtured, inspired and valued**, therefore, we encourage and develop resilience in everyone and wellbeing for all.



ADMISSIONS

Summerfield School is a Community School controlled by the local council. For information about admissions please go to Milton Keynes Council, School Admissions page:

www.milton-keynes.gov.uk/schools-and-lifelong-learning/school-admission or contact the school office. Your application must be placed with Milton Keynes Council who will confirm with you if a place has been allocated. Once we are notified of this, our school office will arrange for you to visit school. We will then start the process of admitting your child to our school.

ATTENDANCE

It is the responsibility of all parents to ensure that their child is in school for registration in the morning at 8:45am and collected on time at 3:15pm for the end of the day. The school has a duty to follow up continued lateness, absence and late collection of children. Regular lateness impacts considerably on a child's education.

If your child is absent, please telephone the school by using the Absence phone line (option 1) and recording the reason for absence, or by using our communications platform Weduc or by speaking to Reception. Please notify the school on the first day of absence. Failure to do so may result in the absence being recorded on your child's records as unauthorised.

PLEASE CALL SCHOOL BEFORE 9AM TO ADVISE US OF AN ABSENCE, our policy is to call home if your child is not present.

Children who have a good record of attendance make far better progress. Attendance is monitored termly; if your child's attendance drops below 96% you will receive an invitation to attend a meeting with school.



Early Years Foundation Stage (EYFS)

During the first year at school, the curriculum follows the Statutory Framework for the Early Years Foundation Stage. There are seven areas of learning which form the beginnings of children's Primary education and shapes them for life.

The three prime areas:

Personal, Social and Emotional Development

Communication and Language

Physical Development

The four specific areas:

Literacy

Mathematics

Understanding the World

Expressive Arts and Design

In Early Years children will experience high quality teaching within a very stimulating environment and will also access a range of invaluable outdoor learning opportunities. Together these provide all children with the essential tools for learning, as well as experiencing the joy of discovery, solving problems, being creative, developing their self-confidence as learners and maturing socially and emotionally.




KS1 (5 - 7 year olds)

In Key Stage 1 the curriculum builds on the skills the children developed during the Early Years Foundation Stage and follows the National Curriculum. There are daily Maths and English lessons which involve a range of practical and problem solving activities that build upon the firm foundations established in the Early Years.

In addition to this, a rigorous programme of phonics supports the teaching of Reading and Writing. Throughout the children's time in Key Stage One, we cover a variety of History and Geography topics, such as The Great Fire of London and Around the World, and where possible, we link this to all areas across the curriculum, including Maths, English, Art and Music. Experienced teaching assistants effectively support the teachers both in and out of the classroom, working with children and helping them with their learning. We believe parental involvement is an important part of a child's education and so there are opportunities throughout the year for parents to get involved with their child's learning.

KS2 (7—11 years old)

Children in Years 3 to 6 work from Key Stage 2 of the National Curriculum. We recognise that children have different learning styles and our teaching aims to meet those needs. A strong focus is placed on the importance of learning skills in Literacy, Numeracy and Information Communication Technology. We expect the children to take an increasing responsibility for their own learning.

"Pupils demonstrate positive relationships with their peers. They are given opportunities to deepen their understanding for example by mentoring younger pupils. All pupils, including the most able, are given frequent advice on how to develop further." 

AT HOME

We believe that work done at home by the children is an important element of school life and reflects the partnership between the two.

We are careful that it does not add unnecessary pressure on the children and the programme is designed to ensure progression throughout the school. It is important that children should try to complete the allocated tasks to the agreed deadlines. Parents are asked to sign the Home School Agreement each year in the Home School Diaries, agreeing to support the children's work at home through reading, playing games and talking to the about their work. The allocated time for homework is:

- ◇ Years 1 and 2 25 minutes each week plus daily reading
- ◇ Year 3 and 4 60 minutes each week plus daily reading
- ◇ Year 5 and 6 90 minutes each week plus daily reading

HOW WELL ARE YOU DOING?

Throughout the school children's work is regularly assessed and their progress tracked as an integral part of learning and teaching. All children are assessed on entering our school to determine their potential for learning and identify any specific needs. In addition to the end of Key Stage assessments pupils in Key Stage 2 use non statutory materials to report progress. All children have their spelling and reading tested regularly and each term all the children complete a piece of unaided writing. Targets are set to challenge each child and they are encouraged to take responsibility for these.

Written reports are completed at the end of each school year and children in Foundation Stage have a completed profile that is shared with parents. Progress is discussed at three consultation evenings or at other times if there is a concern. The children have many opportunities to celebrate success during Celebration Assembly. Celebration Assembly is run on a Friday morning 9:10am. Parents receive notification that their child's achievements are being celebrated the Friday before the assembly. This is short notice but we hope you are able to attend.



If your child needs help

Special Educational Needs and Inclusion

Many children, at one time or another, may need extra help at school. We aim to meet the needs of every individual and support the children at the appropriate level. This will be achieved through the additional support of teaching assistants, specialist teachers and outside agencies. Some children may require an individual Education Plan or to work in small groups. From the earliest stages parents are consulted and actively encouraged to participate in their children's learning.

The school's Special Educational Needs Co coordinator is Mrs Mott

More Able and Talented

Our teaching and learning is designed to give all the children the opportunity to progress and fulfil their potential. Our teachers identify high potential learners in all areas of the curriculum. As a school we are constantly looking for additional opportunities to challenge pupils.

SAFEGUARDING AND CHILD PROTECTION PROCEDURES

Under the Education Act (2002) and DfES 'Safeguarding Children and Safer Recruitment in Education' (2007), schools must make arrangements to safeguard and promote the welfare of children.

All school staff are required to report any concerns they have about a child's welfare, including risk from neglect, physical, emotional or sexual abuse. When appropriate the staff will discuss any concerns they have with parents/carers.

Summerfield School will seek support and advice from Social Care agencies if necessary. The Headteacher is the designated lead person for child protection and safeguarding and will be responsible for acting in the best interests of all the children.

"Arrangements are fit for purpose and records are detailed and of high quality" 

Pastoral Care

Support for pupils is provided in a sensitive way. When pupils are feeling unwell they are cared for by the schools qualified first aiders. Sometimes a pupil may need to go home and then parents will be contacted and asked to collect their child. We are able to administer prescribed medicines under strict regulations agreed with parents/carers. Children bring inhalers into school for personal use.

OUR SCHOOL

Behaviour

We support positive behaviour and a positive environment through;

- A consistent approach by the whole school community.
- Encouraging our children to see themselves as part of a whole school community and recognising their responsibility within this.
- Developing the skills of co-operation and discussion.
- Encouraging everyone to take pride in the school environment.
- Having a positive and consistent approach to playtimes and lunchtimes.
- Creating a stimulating classroom environment.
- Providing a clear and positive learning experiences fairly and consistently.
- Offering a broad and balanced curriculum that is well planned, prepared and stimulating.
- Ensuring that the curriculum issues concerning organisation, methods of teaching and learning, content and differentiation are addressed.

At Summerfield School, we believe it is vital that positive behaviour is rewarded through sets of rules, both in the classroom and around the school. A reward system that is transparent to the pupils is seen and applied consistently and fairly.

Everyone at Summerfield School has the right to feel secure and happy. Only if this is the case are all members of the school community able to achieve to their maximum potential.

Bullying is not tolerated in any form.

SCHOOL COUNCIL

Representatives from across the age range of the school are elected to serve as school councillors. The council is an opportunity for staff and pupils to speak together about all aspects of school life. It gives the children a voice and an opportunity to lead initiatives to improve their school.

SCHOOL LUNCH

Almost all of our children stay for lunch at school. We provide a hot meal at a reasonable price which conforms to the Governments nutritional guidelines. A good choice is available including a sandwich lunch. Orders are taken in advance and details are available from the school office. The deadline for ordering food is 10 days prior to the start of the school week.

Booking of school lunches is via Ebs Catering and using our communications platform, Weduc. Please remember to scroll down and 'Confirm Booking.' When your account is activated you can order through the Weduc website: www.weduc.com. Any queries, please call the School Office on: 01908 662585.

KS1 children (Foundation to Year 2) are currently entitled to free school lunches as part of a Government initiative. Our lunches are provided by family run company, Ebs Catering and children can select either a hot meal or packed lunch. Term-time menus can be found on our school website and in our main reception. Please encourage your child to take up this entitlement; we currently have a number of children that split their school week between free school lunches and home packed lunch.

We are a **Healthy School** and we encourage the children who bring a lunch box to have a variety of foods that support a balanced diet. We also provide free fruit at break times to the children in Foundation Stage and Key Stage 1. Children in KS2 may bring fruit or vegetables into school for a mid morning snack.



SCHOOL UNIFORM

We expect all the children to wear school uniform. Most of the clothing may be purchased from any shop, but certain articles must be purchased from the Maisies Store in Wolverton.

Boys

- ◇ Plain black trousers (long or short)
- ◇ White/School logoed polo shirts
- ◇ Red sweatshirt/cardigan (Foundation to Year 5)
- ◇ Black sweatshirt (Year 6 pupils)
- ◇ Plain dark school shoes or black trainers

Girls

- ◇ Plain black trousers/skirts/pinafores
- ◇ White/ School logoed polo shirts
- ◇ Summer dress (red gingham)
- ◇ Red sweatshirt/cardigan (Foundation to Year 5)
- ◇ Black sweatshirt (Year 6 pupils)
- ◇ Plain dark school shoes or black trainers

PLEASE MARK ALL ITEMS OF CLOTHING AND FOOTWEAR WITH YOUR CHILD'S NAME

If children wear boots to school, they should bring a change of footwear to wear around school.

A change of clothing is essential for PE. Plimsolls/dark trainers, black shorts (with no logo), red t-shirts, (no logo) or Summerfield t-shirts can be purchased from school, long jogging trousers and a dark sweatshirt for outdoor PE. All kit should be named and brought to school in a named drawstring PE bag (no logo).

Children with pierced ears may wear studs. Parents should be aware that when wearing studs, there is a small possibility that their ears could be hurt. Parents MUST remove studs on PE days, or cover the earrings with micropore tape which should be provided from home. Watches can also be worn in school and removed for PE and games. For safety reasons no other jewellery is permitted. Make up and nail varnish are not allowed to be worn by children.

Please do not give your child a large bag or rucksack to bring to school. They do not fit on the pegs and cause the children more problems than they solve!

Caps should be worn outside in hot weather, suncream can be applied at the start of the day. We are happy for your child to have suncream in school, please name the bottle and give it to your class teacher. Your child will need to be able to apply the suncream themselves.

The following uniform can be purchased from Maisies Superstore based in Wolverton.

Item	Size/Colour	Price
Sweatshirts	All sizes	£9.99
PE T-shirts red/black letters	All sizes	£4.99
Cardigans	All sizes	£12.99
Polo Shirts	All sizes	£7.99
Book Bags	All	£6.99
Property Draw-String Bag	All	£3.99

You are able to try everything on and purchase directly, or via their website:

www.maisies-superstore.co.uk/summerfield



CHARGING POLICY

From April 1989 schools were unable to charge for activities that largely take place in school time. This may mean that some worthwhile activities cannot take place without financial assistance from parents/carers.

Schools are able to seek voluntary contributions for the benefit of the school or any school activity. Individual Music lessons will be charged for.

Summerfield School follows this general Charging Policy.

- When the school wishes to participate in activities, where charging is not permitted, we will ask for voluntary contributions from the parents/carers.
- When financial support is needed, a letter will be sent to parents setting out the details of the activity and the individual contribution required
- Children of non-contributing parents/carers will be treated no differently from children whose parents contribute.
- The school will not make a profit on any activity and parent's contributions will only fund their own child.
- Should insufficient funds be raised the activity will not take place and parents will be advised.

Pupil Premium funding is currently available to support any child on Free School Meals.

Parents in School

We operate an open door policy and parents are invited to talk to their child's teacher about anything that pleases or concerns them.

Parents are encouraged and welcome to work with small groups of children under the direction of class teachers. If any parents have special skills and would like to share these with the children they are asked to contact the school.

All helpers are asked to complete a 'Disclosure and Barring Service' check to help protect and safeguard our children.

Inclusion and Accessibility

The school has carried out an Accessibility Audit and is confident about meeting the needs of all pupils. The school is all on one level and there are a limited number of steps.

We provide disabled toilet facilities, wide corridors and easy access to all school areas. Signage is clear to enable visitors to find their way around the site.

EMERGENCY SCHOOL CLOSURE SYSTEM

If there is an Emergency closure of the School, families will be notified via our communications platform, Weduc/School website, or a notice will be available via MK News and the local radio for the latest updates. The school will aim to place any notification on the website by 7:30am on the day of closure.

COMPLIMENTS, COMMENTS AND COMPLAINTS

The school has a policy which is available in school. A leaflet explaining the scope of the procedure and how it works is available from school or the Local Education Authority.

CONTACT

If you require any further information about admissions or any other aspect of Summerfield School then please do not hesitate to contact us on 01908 662585 or email: office@summerfieldschool.org.

www.summerfieldschool.org

